



## **Sisters On The Fly Handbook**

This handbook has been created as a tool for current, as well as new, members in understanding how the organization operates. It answers questions and outlines what you can do as a member. It will be updated regularly as new topics and questions arise.

### **Mission Statement:**

“Offering empowerment and sisterhood through exceptional outdoor adventures”.

As a group of women we challenge ourselves in all that we set our minds to. There is no age, color, religion or political group. All women who want to share in the adventures of “sisterhood” are welcome. This “sisterhood” has grown to more than 2,700 women since 1999.

“WE HAVE MORE FUN THAN ANYONE”

We encourage you to join us on one of our adventures and let yourself be spoiled rotten, learn to fish, to be a real Western Cowgirl, run rivers, and enjoy pure highway traveling fun. The best part is meeting all those new sisters you didn’t even know you had. Our members range in age from 21 to 93.

See ya’ there.....

### **Membership:**

Your dues are valid for one year. In the past all renewals occurred in September of each year. This will no longer be the practice. Luckily, our new website has the capability of tracking membership renewals for us. The system automatically recorded when you last paid your dues, and that will be the date your membership is up for renewal in the future. This date appears on your profile page above your name.

You will be notified thirty (30 days in advance of the date your due are to be paid. If you have not paid at the expiration of that time period you will lose access to the website. Once your payment has been received your access will be restored.

### **SOTF Donations:**

We encourage members to be involved in their communities. If you regularly volunteer hours to a non-profit organization, if you have a vacation home you donated to a philanthropic organization, if you have hosted a trip where contributions were made for a specific charitable organization, or any similar charitable activity, send this information to Maurrie #1 who will update our philanthropic page.

### **TRAVELING QUILT PROJECT:**

SOTF has a Traveling Quilt Project which sends quilts to members who are undergoing tough times, difficult medical treatments and recovery. These quilts give the people who receive them an opportunity to talk about the love behind the quilt and the hundreds of women thinking about them and praying for their recovery. Please notify Maurrie #1 if you know someone who is a candidate for one of these quilts. We have sent quilts to our Sister's men as well.

### **Event Coordinators Licensing Agreement and Release and Waiver of Liability Agreement:**

These downloadable forms are to be completed by the trip hostess and sent to SOTF headquarters whenever an event is posted. Some hostesses just print one copy of the waiver and all attendees sign it, rather than printing a form for each attendee. The forms can be accessed on the home page of the website. Please review them to learn how and when they are to be applied.

The use of the license agreement is clarified here:

1. Our attorney has advised that in order to protect the brand "Sisters On The Fly" the license agreement should be completed and forwarded to the home office as a matter of record. There is no charge for use of the name Sisters On The Fly; however, the license agreement should be completed for any event that is in connection with sanctioned activities. As a courtesy some hostesses have been requesting each attendee make a small (\$5) donation which is returned to the organization for the use of the name Sisters On The Fly.

2. If you create merchandise to sell using the Sisters On The Fly logo, even though you are not the hostess of the event where the merchandise will be sold, you must complete a license agreement which allows the use of the logo on those products, and return 10% of your sales of these items to Sisters On The Fly. This applies to any merchandise you create for sale using the Sisters logo, regardless of whether it is sold at an event, on the SOTF website, or from some other location

### **Regional Wranglers:**

Sisters On The Fly “Wranglers” assist members when they have questions or concerns. They even have a special brand, a backward Capital R next to a W...the reason for that is Wrangler, or Rangler, we could not make up our minds.

This list will help you find your local Wrangler to help sort out any confusion with our rules (we only have three). Wranglers greet newcomers and make sure we don't leave a Sister behind. That is what Becky and I could not do sufficiently so these special gals are our extra hands, like a ranch hand or wrangler...you get the idea! Please use all the tools available to you: How To Use The Website document on the website, your Wrangler, and this handbook before contacting Maurrie #1 or Becky #2 as they are often on the road.

### **WRANGLERS**

Here's the list of wonderful women who will make your life better. They are also listed on the Sisters On The Fly website.

These two Wranglers share Northern California and Nevada:

Kris Brown, Sister #474

[krisb1212@yahoo.com](mailto:krisb1212@yahoo.com)

and

Connie Scott, Sister #571

[Connierae46@yahoo.com](mailto:Connierae46@yahoo.com)

Jayne Kennedy, Sister #203, Southern California

[jayneframe@yahoo.com](mailto:jayneframe@yahoo.com)

Carol Hill, Sister #335, Idaho and helps with Oregon and Washington

[younghill@hotmail.com](mailto:younghill@hotmail.com)

Fran Rattay, Sister #487, Oregon and helps with Washington and Idaho

[franrattay@yahoo.com](mailto:franrattay@yahoo.com)

Teresa Klocke, Sister #430, Washington and helps with Oregon and Idaho

[teanawaygirl@yahoo.com](mailto:teanawaygirl@yahoo.com)

Diane Smith, Sister #16, the Rocky Mountain States of Montana, Wyoming, North and South Dakota, Colorado, Nebraska and Utah

[Dianeterry@gmail.com](mailto:Dianeterry@gmail.com)

And

Wanda Flanagan, Sister #1570, Montana

[wjfabsmt@gmail.com](mailto:wjfabsmt@gmail.com)

Glenda Stone, Sister #62, Arkansas and Missouri

[Gstone62@argentaee.com](mailto:Gstone62@argentaee.com)

Karla Jones, Sister #303, Oklahoma and Kansas

[hobbyhorseranch@aol.com](mailto:hobbyhorseranch@aol.com)

Cathy Preston, Sister #510, Texas and North Texas

[stressedoutcat@yahoo.com](mailto:stressedoutcat@yahoo.com)

Marty Edmiston, Sister #268, West Texas

[Momsie8gk@hotmail.com](mailto:Momsie8gk@hotmail.com)

Marilyn Bicknell, Sister #476, Central Texas

[mbicknell@gvtc.com](mailto:mbicknell@gvtc.com)

Sharon Lambert, Sister #508, Appalachian States of Kentucky, North Carolina, Tennessee, Virginia and West Virginia

[antqfun@aol.com](mailto:antqfun@aol.com)

Anita Wallace, Sister #440, Alabama Georgia, Florida and South Carolina

[ajoneswallace@charter.net](mailto:ajoneswallace@charter.net)

Janine Pettit, Sister #563, all of the Eastern, Mid-Atlantic and Northeast states

[Neene43@hotmail.com](mailto:Neene43@hotmail.com)

Karen LeGlue, Sister #459, Louisiana and Mississippi

[kmom02@yahoo.com](mailto:kmom02@yahoo.com)

Sharing the states of Wisconsin, Minnesota, Indiana, Michigan, Iowa, Ohio and Illinois:

Laura Andersen, Sister #336

[Lander254@gmail.com](mailto:Lander254@gmail.com)

and

Cheryl McKay, Sister #443

[cheryl.mckay@rocketmail.com](mailto:cheryl.mckay@rocketmail.com)

These two Wranglers are sharing Arizona and New Mexico:

Elaine Block, Sister #151

and

Amy Nicely, Sister #486

[Amy486@hotmail.com](mailto:Amy486@hotmail.com)

**Trish is our Cowgirl College, Boot Camp and Cattle Drive Wrangler**

Trish O'Neill, Sister # 839

[Pjoneill24@gmail.com](mailto:Pjoneill24@gmail.com)

**ADDITIONAL INFORMATION**

The following section is intended to help you answer any questions you might have about how to participate more fully in the organization. It will be updated regularly as needed:

Q. How can I find out about trips?

A. Check the event board on the Sisters On The Fly website and contact the trip hostess. There are two listings for upcoming events. One is the Adventures which are trips hosted by Maurrie and Becky, #1 & #2. The other list is the Cowgirl Caravan which covers events/trips created by members of SOTF.

Q. How do you use the membership list?

A. Members are permitted to use the membership list to contact other Sisters, locate all Sisters in one state or area, learn when a Sister is celebrating a birthday (this feature is still being worked on), or for any other use that does not include personal gain. We do not sell or give our membership list to any business or organization. We do all we can to keep your information secure and private.

Q. How do I plan a Sister Trip?

A. There is a basic list of things to consider when you decide to plan an event. It is best to attend one or more trips hosted by others prior to creating your own outing.

1. Make a decision about where you would like to go. Check with campground managers, hotel and motel managers, etc., to make certain the dates you have in mind will be available to you and how many trailers/guests can be accommodated. Find out when you have to make a commitment to a specific number of attendees, and what the deposits are.
2. Plan any ancillary activities; wine tasting, fishing guides, kayaking or rafting guides, museums, etc., contact their offices and make certain they are available on the date you have selected, and what the costs and deposits are.
3. Decide whether you want to plan and cook meals for your group, or, if you want to plan potlucks, secure a caterer or group restaurant meals. Get specific costs established and include this in the cost of the event.
4. Send Maurrie an email outlining what it is you want to do and when. Be sure you copy Teri #48. Make certain you have included a non-refundable deposit amount and drop-dead date, as well as the final payment date. Maurrie/Teri will let you know if the event has been approved and will arrange to have the information posted in the Upcoming Events section of the website. It is always a good idea to include a colorful flyer outlining the details and contact information which can be included in your trip announcement on the Cowgirl Caravan event page
5. Once you have your event/trip posted, complete the License Agreement so there is a permanent record of the event.
6. Once these details have been taken care of you are on your way to a great time and more fun that you could imagine with a group of your old, and new Sisters.
7. After the trip make certain to write a brief description of your fun time together, include photos, the License Agreement and the signed copies of the Waiver of Liability signed by your attendees. Send all this to Maurrie for her files. It's always possible your event will be featured in an upcoming edition.

Q. What if a group of Sisters just want to get together for “just plain camping”, each paying their own expenses. Will they still have to sign a waiver?

A. Yes, it has to be a Sisters thing...anything done together and because of each other, we do as sisters. The reason? As soon as these members arrive in a camping setting folks begin to ask them if they are Sisters, it is for their protection, they may make their own determination as to whether to include non-members or pets, but it is still a Sisters get together of some kind.

Q. Does Sisters On The Fly carry a liability insurance policy?

A. Yes, if you need additional information, please contact Maurrie#1.

Other questions on how to navigate the Sisters On The Fly website are answered in the **How To Use The Website** link shown on the left side of the EVENTS/COMMUNITY page that comes up after you log in.