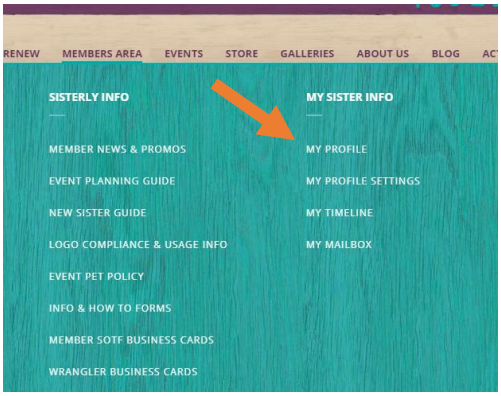
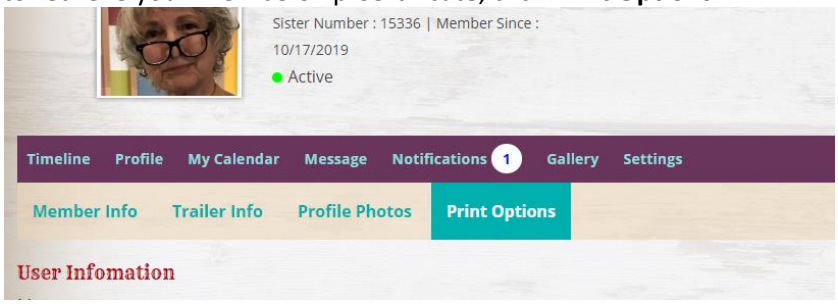
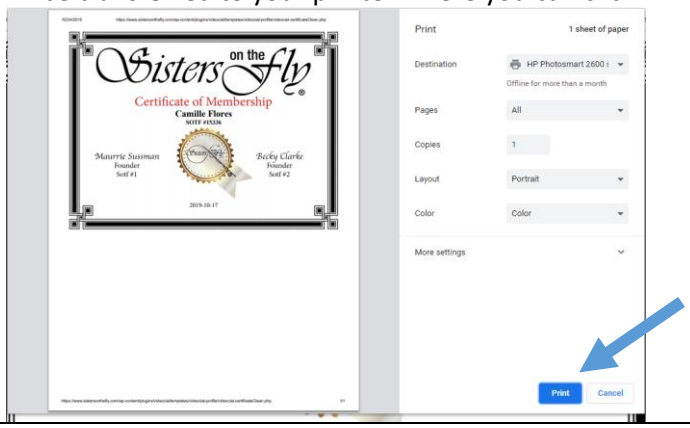
How to Print Your Membership Certificate

Step	Action
1	Log in to *sistersonthfly.com*, hover over **MEMBERS AREA**, and click **MY PROFILE.**  **Result**: Your profile will open. There is a great deal of information available in your profile. See also • *How to Change Your Profile Photo or Cover Image* • *What's in Your Timeline?* • *How do I Change My Notification Setting* • *How do I Cancel My Membership* • *How do I make sure my settings are set so my wrangler can see my contact information* • *How do I Cancel a Booking* And everything having to do with any event YOU create • *How do I Download a List of Attendees for my Event* • *How do I Submit Attendance for my Event* • *How do I Manage the Waitlist for my Event* • *How do I Send Receipts when my Event is Finished*
2	In order to retrieve your Membership Certificate, click **Print Options**.  **Result**: Your certificate will appear.

3	Click **Print View.** **Result**: Control will be transferred to your printer where you can click **PRINT.**