

# Sisters on the Fly NEW YEAR'S HOUSEKEEPING

# BE IN THE KNOW FOR NEXT YEAR

# **Cancellation Policy**

Our Hostesses are the heroes of Sisters on the Fly. Over time their job has become harder because of the cancellation and no-show rates that most events experience. It is really hard to plan when you have such a fluid attendance list. Beginning in 2020, we will start a new cancellation policy that we hope will reduce the number of cancellations and no-shows.

The new website will track each of us and assign points, one point for a cancellation and two points for a no-show. A no-show is defined as a cancellation within a week of the event or when a sister refuses to log onto the website to cancel her booking.

Once a sister has accrued 10 or more points over a two year period, they will be put in a pending status. They are still able to go to events but will have to wait until the first wave of event signups have occurred. They will be placed first on the waitlist. The takeaway from this is don't sign up until you are sure you can attend.

#### **International Events and Cruises**

We have a significant number of sisters who want to host multiple International and Cruise events each year. Some of these sisters are travel agents or have arrangements with travel agents. We want to make sure that all hostesses have a chance to plan these events so we currently only allow one International Event or Cruise per hostess per year.

#### Renewal Packet Returns

Each year the membership staff spends a considerable amount of time searching, and designing the items to complete the yearly membership packets.

Packet preparation and mailing also takes a great chunk of time. We rely on you to make sure your profile information is complete and updated. Each week we receive an average of 30 packets returned as "undeliverable". These packets take about 15 minutes each to research, send an email and then resend if needed. Additional postage is also required.

We want you to receive your packet, so at the time of your renewal please make sure your address is correct. We have "how to" PDF's along with a video to address updating your profile information on the website. After January 1 we will be charging \$10 for resending packets which are returned for wrong addresses.

## **Fundraising through SOTF Facebook**

As part of this amazing sisterhood, we develop deep friendships with each other. When one of us hurts, we hurt right along with them. We get many fundraising requests for some very worthy causes. We ask that you keep any fundraising requests on your personal Facebook pages. If you see a sister in need and are able to help please do so. If you would like to share a sister's need on your personal page that would be great too.

### The Pet Policy

Our pet policy has been changed to allow dogs that are not spayed or neutered to attend pet friendly events.

We ask that if you host an event, you clearly identify whether your event is dog friendly on the event web page. Please understand that if you allow dogs at the event then you need to be responsible for policy compliance. You as a hostess or the event location may add additional rules or policies. Please make sure that you give notice of these clearly in the event description so that sisters who sign up have the correct expectations.



